

FREQUENTLY ASKED QUESTIONS FOR THE APPLICATION OF ONLINE MEASUREMENT BOOK

Question	Answer
1. Which projects are included for online measurement presently in the online MB?	All engineering projects of civil and electrical (except those for which specific orders have been issued for exclusion) are required to be fed online in the online measurement book.
2. If we want to start online measurement how to proceed for the same?	<p>Step-1: Get the user ID and passwords created for concerned EE from the DD(Systems) of DDA and take necessary training if not earlier taken for project creation and further processing in the MB.</p> <p>Step-2: Create the project in the online measurement application and this creation of project should be done by the user of concerned EE and all items from applicable DSR should be entered while creating the project. The non DSR items should then be entered once all the DSR items have been entered. While creating the project it should be decided then and there only who will start the entry of measurements i.e. JE or the contractor.</p> <p>Step-3: Based on the provision made while creating the project, the JE or the contractor can start the entry of their measurements of various items. For making the entry user ID and passwords are required to be created for all those officials who wish to make the entry of items.</p> <p>Step-4: Once entry of measurements have been made then concerned contractor/JE can forward the measurement to concerned AE and concerned AE to concerned EE for checking. In this process concerned AE and concerned JE are required to check the measurements as per their obligations i.e. JE has to check 100%, AE 50% and EE at least 10% as per the engineering norms.</p>
3. What is the sequence of events for using the MBs?	Please see the flow chart of MB for this purpose.
4. What are the common mistakes committed by engineers while making the entry of measurements?	The common mistakes committed by the engineers are like double entry of measurements, wrong entry of values, making the entry of measurements on the location different from the site of the project etc.

5. If problem is faced while processing the abstract, what should be done?	The values entered in the MB should be re-checked carefully and it should be seen whether some double entry or wrong entry has not been made. If it is detected that some double entry or wrong entry has been made it should be corrected first and then only further processing should be done.
6. How the help should be taken related to the MBs?	In case of any problems, first of all, the operators deputed in respective zones should be contacted in person and help should be taken from them. In case they are not able to solve the problem then the engineers Sh. Arun Kumar and Sh. Ashwani whose mobiles Nos. are mentioned on the Homepage of the MB should be contacted. Thereafter Sh. Nitin Joshi, DD(S) should be contacted and finally the Director (Systems) should be approached.
7. Whether EE can also create the user IDs.	Yes EE can also create user IDs of AEs & JEs corresponding the project.
8. If there is no JE in a division then what to do?	If there is no JE in the division then role of JE will also be done by the AE.
9. What precaution should be made while submitting for abstract and bill?	All relevant measurements must be entered first in the online MB and after ensuring that all required entry have been made then only abstract or bill should be processed because by mistake if any entry is left then either system will not allow it for processing or wrong process results will come and making the corrections after that will be very difficult task.
10. What is the difference between 'temporary save' and 'final submit' in online MB?	After 'temporary save' the user can make changes in measurements but once 'final submit' button has been pressed after that the user cannot make changes. In this case if corrections are required to be done then one level higher officer can make the corrections in the mistakes done by the lower one i.e. JE's mistake can be corrected by AE and AE's mistake can be corrected by EE.
11. What is the importance of project code in the online MB?	The project code is generated automatically by the system while creating the project and this represents the specific project. So the engineers should remember the project code or write it somewhere.
12. How many types of projects are there in the online MB application?	There are two types of projects which are called DSR based projects and other are called stage-wise or turnkey projects.
13. What is the difference between old project and	When a project is created, it is called the new one and when measurements are entered into it and

new project in the online MB?

measurements are saved then it becomes the old project. So for making the new entries in the old projects, the project is opened with the help of project number which every engineer should remember or write somewhere.